

Finance, Performance and Resources select committee – Draft work programme and possible committee items 09.07.2013

Committee	Date	Topic	Description and Purpose	Attendees
Finance, Performance & Resources	25 July 2013	Budget scrutiny (proposal and recommendation monitoring)	To receive a progress update following the budget scrutiny recommendations put forward in February 2013.	Richard Ambrose
	25 July 2013	Local democracy	To examine what BCC currently does to promote democratic participation (a statutory requirement) and identify what more could be done.	N/A (discussion item)
	25 July 2013	Transformation	For members to receive an update on the progress of Phase 2 of the Council's Transformation programme, including savings targets and plans being developed to achieve these.	Nick Cave
	5 Sept 2013	Section 106 monies (Town and Country Planning Act 1990)	For members to receive a briefing on the allocation of section 106 monies and to review the current status i.e. monies spent, outstanding and earmarked.	Peter Hardy Richard Ambrose District Council representatives
	5 Sept 2013	Capital Programme	To examine capital spending following a scrutiny recommendation in January 2013 'to develop a more strategic and corporate approach' to capital spending.	Peter Hardy Richard Ambrose
	31 October 2013	Property	For members to receive a briefing on the management of the Council's property portfolio, including progress of the Council's Corporate Landlord programme.	Peter Hardy Ian Boll
	31 October 2013	Future design of council services	For members to receive a briefing on plans being developed to enable the Council to meet future challenges (reduced funding and increasing demand for services).	Peter Hardy Nick Cave
	January 2014	Budget scrutiny – evidence gathering sessions	For members to check and challenge the Council's draft budget for 2014/15.	Cabinet members and senior officers

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	March 2014	Local Emergency Support (formerly administered by DWP as the 'Social Fund')	For members to review the Council's policy for allocating funding (implemented in April 2013) and to explore how this offering could be developed.	Peter Hardy Richard Ambrose District Council / voluntary sector representatives
	Quarterly	Budget and Performance Reports	For Members to receive regular update of Budget and Performance Reports	
		Customer Service Organisation	For Members to receive a briefing on how services are being re-organised around customers (including customer satisfaction, journeys, service, charter and complaints)	
		Demand Management	For Members to receive a briefing on demand management work at the council and to examine progress	
		Strategic Alliances	For Members to receive a briefing on the local authorities strategic alliances and proposals for strategic alliances	
		Economic development in Buckinghamshire	For Members to receive a briefing on economic development working in Bucks including the work of the LEP and Bucks Business First and to make comment on progress	
		Resilience / Business Continuity planning	For Members to examine the service post-Olympics and to comment on costs, risks and options	
		Olympics Legacy	For Members to receive an update on the Olympics legacy in Buckinghamshire	
		Financial sustainability and self-sufficiency	For Members to receive a briefing on anticipated funding reductions, options to meet funding reductions, and proposals for financial self-sufficiency (including income generation)	
		Consultant spend by BCC	For Members to examine BCC use of and spend on consultants, including comparisons with other authorities	

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		Commercial Academy (development of commercial skills across the authority)	For Members to examine progress on the Commercial Academy	
		Employee engagement	For Members to receive a briefing on employee engagement work, including use of Viewpoint survey and Employee Reps	
		Freedom of Information	For Members to receive a briefing on FOI requests, progress and costs and options to make more information available to reduce FOI requests	
		Corporate Communications	For Members to receive a briefing on corporate communications including effectiveness, audience groups, branding, use of channels	
		Resourcing contract and staffing levels	For Members to receive a briefing on staffing levels and the Pertemps resourcing contract. To review recommendations raised in the Hays recruitment review (Jan 2010)	
		New website capabilities / online offering	For Members to receive an update on the new website, launched in May 2013.	
		Benchmarking	For Members to review the Council's performance compared to other local authorities (statistical neighbours)	
		Contribution Based Pay	For Members to examine progress of the CBP model (including uptake, staff appraisal process, performance by pay grades, and comparison with other local authorities)	
		Employee Terms and Conditions / staff management practices	For Members to examine employee terms and conditions, impact of savings, staff absence rates, and comparisons with other local authorities	